

2017 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2017 BUDGET)

MUNICIPALITY: BOROUGH OF MILLSTONE COUNTY: SOMERSET

RAYMOND HECK	12/31/2018
Mayor's Name	Term Expires

Municipal Officials	
	5/1/2002
GREGORY J. BONIN	Date of Orig. Appt.
Municipal Clerk	869
	Cert No.
REBECCA NEWMAN	T-8237
Tax Collector	Cert No.
LAWRENCE POLLEX	N-0505
Chief Financial Officer	Cert No.
ROBERT W. SWISHER	439
Registered Municipal Accountant	Lic No.
STEPHEN OFFEN	
Municipal Attorney	

Official Mailing Address of Municipality

BOROUGH OF MILLSTONE
1353 MAIN STREET
MILLSTONE, NJ 08844

Governing Body Members	
Name	Term Expires
SCOTT ROSS	12/31/2017
MERRY EMMICH	12/31/2018
ALAN KIDD	12/31/2017
DENENE SMERDON	12/31/2019
JONATHAN STASHEK	12/31/2018
DEREK DANDY	12/31/2019

Please attach this to your 2017 Budget and Mail to:

Director
 Division of Local Government Services
 Department of Community Affairs
 Post Office Box 803
 Trenton, New Jersey 08625

<u>Division Use Only</u>
Municode_____
Public Hearing Date_____

**2017
MUNICIPAL BUDGET
Municipal Budget of the Borough Of Millstone, County Of Somerset, for the Fiscal Year 2017.**

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the 16th day of March, 2017 and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 16th day of March, 2017

Clerk
1353 Main Street

Address
Millstone, New Jersey

Address
(908) 359-6960

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of the appropriations

Certified by me, this 16th day of March, 2017

Registered Municipal Accountant
SUPLEE, CLOONEY & COMPANY
308 EAST BROAD STREET
WESTFIELD, NEW JERSEY 07090

908-789-9300

Address

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of the appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40:4-1 et seq.

Certified by me, this 16th day of March, 2017

Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET	(Do not advertise this certification form)	CERTIFICATION OF APPROVED BUDGET
<p>It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.</p> <p style="text-align: center;">STATE OF NEW JERSEY Department of Community Affairs Director of the Division of Local Government Services</p> <p>Dated: _____ 2017 By: _____</p>		<p>It is hereby certified that the Approved Budget made part hereof complies with the requirements of law and approval is given pursuant to N.J.S. 40A:4-79.</p> <p style="text-align: center;">STATE OF NEW JERSEY Department of Community Affairs Director of the Division of Local Government Services</p> <p>Dated: _____ 2017 By: _____</p>

MUNICIPAL BUDGET NOTICE

SECTION 1.

Municipal Budget of the Borough Of Millstone, County Of Somerset for the Fiscal Year 2017

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2017;

Be it Further Resolved,that said Budget be published in the Courier News in the issue of March 23rd, 2017

The Governing Body of the Borough of Millstone does hereby approve the following as the Budget for the year 2017:

RECORDED VOTE

(Insert last name) { ABSTAINED {
AYES { NAYS {
ABSENT {

Notice is hereby given that the Budget and Tax Resolution was approved by the governing body of the Borough of Millstone, County Of Somerset, on

March 16th, 2017

A Hearing on the Budget and Tax Resolution will be held at BOROUGH HALL, on April 17th, 2017 at 7:30 (p.m.) at which time and place

objections to said Budget and Tax Resolution for the year 2017 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT - (CONTINUED)

SUMMARY OF 2016 APPROPRIATIONS EXPENDED AND CANCELED

		GENERAL BUDGET	WATER UTILITY	SEWER UTILITY	UTILITY	EXPLANATIONS OF APPROPRIATIONS FOR "OTHER EXPENSES"
BUDGET APPROPRIATIONS - ADOPTED BUDGET		1,345,310.20				
BUDGET APPROPRIATIONS ADDED BY N.J.S. 40A:4-87						The amounts appropriated under the title of "Other Expenses" are for operating costs other than "Salaries & Wages".
EMERGENCY APPROPRIATIONS		17,500.00				Some of the items included in "Other Expenses" are:
TOTAL APPROPRIATIONS		1,362,810.20				Materials, supplies and non-bondable equipment;
EXPENDITURES:						Repairs and maintenance of buildings, equipment, roads, etc.
PAID OF CHARGED (INCLUDING RESERVE FOR UNCOLLECTED TAXES)		1,125,781.46				Contractual services for garbage and trash removal, fire hydrant service, aid to volunteer fire companies, etc.
RESERVED		197,028.74				Printing and advertising, utility services, insurance and many other items essential to the services rendered by municipal government.
UNEXPENDED BALANCES CANCELED		40,000.00				
TOTAL EXPENDITURES AND UNEXPENDED BALANCES CANCELED		1,362,810.20				
OVEREXPENDITURES*						

* SEE BUDGET APPROPRIATION ITEMS SO MARKED TO THE RIGHT OF COLUMN "EXPENDED 2016 RESERVED."

EXPLANATORY STATEMENT - (CONTINUED)

BUDGET MESSAGE

BOROUGH OF MILLSTONE

"CAPS" CALCULATIONS

N.J.S.40A:4 - 45.1 et. seq. "The Local Government Cap Law" places limits on municipal expenditures. Commonly referred to as the "CAPS", it is actually calculated by a method established by the law.

In general the actual calculation works as follows. Starting with the figure in the 2016 budget for Total General Appropriations certain 2016 budget figures are subtracted; including the reserve for uncollected taxes, debt service, State and Federal aid, etc. Take the resulting figure and multiply it by 0.5% and this gives you the basic "CAP" or the amount of appropriations increase allowed over the 2016 Total General Appropriations. The Total General Appropriations may also be increased by 3.5%, if prior, to the introduction of the 2017 budget an index rate ordinance is approved by the governing body.

In addition to the increase allowed above, any increase funded by increase valuations from new construction or improvements is also allowed.

Also, the "CAPS" may be exceeded if approved by referendum. The actual "CAPS" for this municipality will be reviewed and approved by the Division of Local Government Services in the State Department of Community Affairs, but the calculations upon which this budget was prepared are as follows:

EXPLANATORY STATEMENT - (CONTINUED)

BOROUGH OF MILLSTONE

"CAPS" CALCULATIONS

Total General Appropriations for 2016		\$1,345,310.00
Add: Cap Base Adjustment - Pensions		
Adjusted Total General Appropriations for 2016		<u>1,345,310.00</u>
Less Exceptions:		
Total Other Operations		
Total Interlocal Agreements	41,600.00	
Total Public & Private Programs	725,460.00	
Total Capital Improvements	100,000.00	
Total Deferred Charges		
Judgments		
Reserve for Uncollected Taxes	<u>95,000.00</u>	
Total Exceptions		<u>962,060.00</u>
Amount on Which 3.5% is Applied		383,250.00
3.5% "CAP"		<u>13,413.75</u>
Allowable Operating Appropriations before Additional Exceptions		
per (N.J.S.A. 40a: 4 - 45.3)		396,663.75
Add:		
Increase in Ratables from New Construction & Improvements		541.47
Cap Bank		<u>7,163.81</u>
Maximum Allowable Appropriations After Modifications		<u><u>\$404,369.03</u></u>

EXPLANATORY STATEMENT - (CONTINUED)
BOROUGH OF MILLSTONE
SUMMARY 2017 TAX LEVY "CAPS" CALCULATION

LEVY CAP CALCULATION

PRIOR YEAR AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES		320,991.00
Cap Base Adjustment (+/-)		
LESS: PRIOR YEAR DEFERRED CHARGES TO FUTURE TAXATION UNFUNDED		
LESS: PRIOR YEAR DEFERRED CHARGES EMERGENCIES		
LESS; PRIOR YEAR RECYCLING TAX		
LESS;CHANGES IN SERVICE PROVIDER : TRANSFER OF SERVICE / FUNCTION		
NET PRIOR YEAR TAX LEVY FOR MUNICIPAL PURPOSES FOR CAP CALCULATION		320,991.00
PLUS 2% CAP INCREASE		6,420.00
ADJUSTED TAX LEVY		327,411.00
PLUS ASSUMPTION OF SERVICE/FUNCTION		0.00
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		327,411.00
EXCLUSIONS:		
ALLOWABLE SHARED SERVICE AGREEMENTS INCREASE		
ALLOWABLE HEALTH INSURANCE INCREASE		
ALLOWABLE PENSION OBLIGATION INCREASE		
ALLOWABLE LOSAP INCREASE		
ALLOWABLE CAPITAL IMPROVEMENTS INCREASE		
ALLOWABLE DEBT SERVICE AND CAPTIAL LEASES INCREASE		
RECYCLING TAX APPROPRIATION		
DEFERRED CHARGES TO FUTURE TAXATION UNFUNDED		
CURRENT YEAR DEFERRED CHARGES: EMERGENCIES	5,000.00	
ADD TOTAL EXCLUSIONS		5,000.00
LESS CANCELLED OR UNEXPENDED EXCLUSIONS		
ADJUSTED TAX LEVY		332,411.00
ADDITIONS:		
NEW RATABLES:		
INCREASE IN VALUATIONS (NEW CONSTRUCTION AND ADDITIONS)	89,500.00	
PRIOR YEAR'S LOCAL MUNICIPAL PURPOSE TAX RATE (PER \$100)	0.605	
NEW RATABLE ADJUSTMENT TO LEVY		541.48
2014 CAP BANK UTILIZED IN 2017		4,744.00
2015 CAP BANK UTILIZED IN 2017		26,475.00
2016 CAP BANK UTILIZED IN 2017		
AMOUNTS APPROVED BY REFERENDUM		
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION		364,171.48
AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES		364,171.00

CURRENT FUND - ANTICIPATED REVENUES - (CONTINUED)

GENERAL REVENUES	"FCOA"	ANTICIPATED		REALIZED IN CASH IN 2016
		2017	2016	
3. MISCELLANEOUS REVENUES - SECTION B: STATE AID WITHOUT OFFSETTING APPROPRIATIONS				
ENERGY RECEIPTS TAX (P.L. 1997, CHAPTERS 162 & 167)	09-202	65,836.00	65,836.00	65,836.00
TOTAL SECTION B: STATE AID WITHOUT OFFSETTING APPROPRIATIONS	09-001	65,836.00	65,836.00	65,836.00

CURRENT FUND - ANTICIPATED REVENUES - (CONTINUED)

GENERAL REVENUES	"FCOA"	ANTICIPATED		REALIZED IN CASH IN 2016
		2017	2016	
3.MISCELLANEOUS REVENUES - SECTION C: DEDICATED UNIFORM CONSTRUCTION CODE FEES				
OFFSET WITH APPROPRIATIONS (N.J.S. 40A:4-36 AND N.J.A.C 5:23-4.17)	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
UNIFORM CONSTRUCTION CODE FEES	08-160			
SPECIAL ITEM OF GENERAL REVENUE ANTICIPATED WITH PRIOR WRITTEN CONSENT OF DIRECTOR OF LOCAL GOVERNMENT SERVICES:	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
ADDITIONAL DEDICATED UNIFORM CONSTRUCTION CODE FEES OFFSET WITH APPROPRIATIONS (N.J.S. 40A:4-45.3H AND N.J.A.C. 5:23-4.17)	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
UNIFORM CONSTRUCTION CODE FEES	08-160			
TOTAL SECTION C: DEDICATED UNIFORM CONSTRUCTION CODE FEES OFFSET WITH APPROPRIATIONS	08-002			

CURRENT FUND - ANTICIPATED REVENUES - (CONTINUED)

GENERAL REVENUES	"FCOA"	ANTICIPATED		REALIZED IN CASH IN 2016
		2017	2016	
3. MISCELLANEOUS REVENUES - SECTION F : SPECIAL ITEMS OF GENERAL REVENUE ANTICIPATED WITH PRIOR WRITTEN CONSENT DIRECTOR OF LOCAL GOVERNMENT SERVICES - PUBLIC AND PRIVATE REVENUES OFFSET WITH APPROPRIATIONS:	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
RECYCLING TONNAGE GRANT - PY UNAPPROPRIATED	10-713		850.20	850.20
NJ DOT MUNICIPAL ROADWAY AID - BEARDSLEE PLACE	10-714		175,000.00	175,000.00
FEMA HAZARD MITIGATION TO HOMEOWNERS	10-715		549,610.00	549,610.00
NJ DOT ANN ST. IMPROVEMENTS	10-716	85,000.00		

CURRENT FUND - ANTICIPATED REVENUES - (CONTINUED)

GENERAL REVENUES	"FCOA"	ANTICIPATED		REALIZED IN CASH IN 2016
		2017	2016	
SUMMARY OF REVENUES	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1. SURPLUS ANTICIPATED (SHEET 4, #1)	08-101	198,159.00	233,023.00	233,023.00
2. SURPLUS ANTICIPATED WITH PRIOR WRITTEN CONSENT OF DIRECTOR OF LOCAL GOVERNMENT SERVICES (SHEET 4,#2)	08-102			
3. MISCELLANEOUS REVENUES:	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
TOTAL SECTION A: LOCAL REVENUES	08-001			
TOTAL SECTION B: STATE AID WITHOUT OFFSETTING APPROPRIATIONS	09-001	65,836.00	65,836.00	65,836.00
TOTAL SECTION C: DEDICATED UNIFORM CONSTRUCTION CODE FEES OFFSET WITH APPROPRIATIONS	08-002			
TOTAL SECTION D: DIRECTOR OF LOCAL GOVERNMENT SERVICES - INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	11-001			
TOTAL SECTION E: DIRECTOR OF LOCAL GOVERNMENT SERVICES - ADDITIONAL REVENUES	08-003			
TOTAL SECTION F: DIRECTOR OF LOCAL GOVERNMENT SERVICES - PUBLIC & PRIVATE REVENUES	10-001	85,000.00	725,460.20	725,460.20
TOTAL SECTION G: DIRECTOR OF LOCAL GOVERNMENT SERVICES - OTHER SPECIAL ITEMS	08-004			
TOTAL MISCELLANEOUS REVENUES	13-099	150,836.00	791,296.20	791,296.20
4. RECEIPTS FROM DELINQUENT TAXES	15-499			19,045.25
5. SUBTOTAL GENERAL REVENUES (ITEMS 1,2,3 AND 4)	13-199	348,995.00	1,024,319.20	1,043,364.45
6. AMOUNT TO BE RAISED BY TAXES FOR SUPPORT OF MUNICIPAL BUDGET:	XXXXXXXXXXXX			
A) LOCAL TAX FOR MUNICIPAL PURPOSES INCLUDING RESERVE FOR UNCOLLECTED TAXES	07-190	364,171.00	320,991.00	XXXXXXXXXXXX
B) ADDITION TO LOCAL DISTRICT SCHOOL TAX	07-191			XXXXXXXXXXXX
TOTAL AMOUNT TO BE RAISED BY TAXES FOR SUPPORT OF MUNICIPAL BUDGET	07-199	364,171.00	320,991.00	375,743.13
7. TOTAL GENERAL REVENUES	13-299	713,166.00	1,345,310.20	1,419,107.58

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS-WITHIN "CAPS"		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
GENERAL GOVERNMENT:							
ADMINISTRATIVE & EXECUTIVE:							
Other Expenses	20-100- 2	3,500.00	3,500.00		3,500.00	2,841.82	658.18
Employee Development	20-101- 2	3,000.00	3,500.00		3,500.00	1,160.00	2,340.00
MAYOR & COUNCIL							
Other Expenses	20-110- 2	8,000.00	8,000.00		8,000.00	5,909.30	2,090.70
ELECTIONS							
Other Expenses	20-120- 2	500.00	500.00		500.00	242.72	257.28
FINANCIAL ADMINISTRATION:							
Salaries and Wages	20-130- 1	18,600.00	13,750.00		12,750.00	12,750.00	
Other Expenses:							
Audit Services	20-135- 2	13,500.00	13,250.00		13,250.00	12,975.00	275.00
Miscellaneous	20-130- 2	1,200.00	1,200.00		1,200.00	314.97	885.03
MUNICIPAL CLERK							
Salaries and Wages	20-120- 1	12,600.00	12,600.00		12,600.00	12,600.00	

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS WITHIN "CAPS"-(CONTINUED)		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
ASSESSMENT OF TAXES							
Salaries & Wages	20-150- 1	7,000.00	6,000.00		7,000.00	7,000.00	
Other Expenses	20-150- 2	1,500.00	1,500.00		1,500.00	134.70	1,365.30
COLLECTION OF TAXES							
Salaries and Wages	20-145- 1	14,000.00	14,000.00		14,000.00	14,000.00	
Other Expenses	20-145- 2	1,500.00	1,500.00		1,500.00	717.50	782.50
LEGAL SERVICES & COSTS							
Other Expenses	20-155- 2	18,000.00	18,000.00		18,000.00	4,112.97	8,887.03
PROSECUTOR							
Other Expenses	25-275- 2	1,000.00	1,000.00		1,000.00		1,000.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS WITHIN "CAPS"-(CONTINUED)		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
ENGINEERING SERVICES & COSTS							
Other Expenses	20-165- 2	40,000.00	40,000.00		40,000.00	4,947.53	5,052.47
PUBLIC BUILDINGS & GROUNDS							
Other Expenses	26-300- 2	10,000.00	10,000.00		7,000.00	3,654.55	3,345.45
MUNICIPAL LAND USE LAW (NJS 40:55D.1):							
PLANNING BOARD:							
Salaries and Wages	21-180- 1	5,500.00	5,500.00		5,500.00	5,500.00	
Other Expenses	21-180- 2	22,500.00	22,500.00		22,500.00	2,151.50	15,348.50
ENVIRONMENTAL COMMISSION (N.J.S.A. 40:56A-1 ET SEQ)							
Other Expenses	27-135- 2	200.00	200.00		200.00		200.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS WITHIN "CAPS"-(CONTINUED)		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
PUBLIC SAFETY							
FIRE:							
Fire Hydrant Service	25-265- 2	13,600.00	12,200.00		12,200.00	10,342.64	1,857.36
Fire District Contract	25-255- 2	40,000.00	40,000.00		40,000.00	37,040.40	2,959.60
FIRST AID ORGANIZATION CONTRIBUTION	25-260- 2	1,800.00	1,800.00		1,800.00	1,800.00	
EMERGENCY MANAGEMENT SERVICES							
Other Expenses	25-252- 2	2,000.00	2,000.00		6,000.00	488.89	5,511.11
MUNICIPAL COURT:							
Salaries and Wages	43-490- 1		1,000.00				
Other Expenses	43-490- 2	5,000.00	4,000.00		5,000.00	4,000.00	1,000.00
PUBLIC DEFENDER							
Other Expenses	43-495- 2	1,000.00	1,000.00		1,000.00		1,000.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS WITHIN "CAPS"-(CONTINUED)		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
STREETS & ROADS							
ROAD REPAIR & MAINTENANCE							
Other Expenses	26-290- 2	15,000.00	15,000.00		11,000.00	7,270.95	3,729.05
SNOW REMOVAL							
Other Expenses	26-290- 2	12,500.00	12,500.00		12,500.00	7,321.16	5,178.84
STREET LIGHTING	31-435- 2	15,000.00	15,000.00		15,000.00	9,760.46	5,239.54
SANITATION:							
GARBAGE AND TRASH:							
Other Expenses	26-305- 2	43,700.00	43,700.00		43,700.00	34,856.15	8,843.85
HEALTH & WELFARE:							
BOARD OF HEALTH:							
Salaries & Wages	27-330- 1		100.00		100.00		100.00
Other Expenses	27-330- 2	18,000.00	15,000.00		18,000.00	18,000.00	
DOG REGULATION	27-340- 2	2,500.00	2,500.00		2,500.00	2,500.00	

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS WITHIN "CAPS"-(CONTINUED)		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
HEALTH & WELFARE:							
SERVICES OF VISITING NURSE	27-330- 2	100.00	100.00		100.00		100.00
ADMINISTRATION OF PUBLIC ASSISTANCE:							
Other Expenses	27-345- 2	50.00	50.00		50.00		50.00
RECREATION & EDUCATION:							
PARKS & PLAYGROUNDS							
Other Expenses	28-370- 2	500.00	500.00		500.00	367.75	132.25
HISTORIC COMMISSION (N.J.S.A. 40:23-6.22) :							
Other Expenses	28-370- 2	3,200.00	3,200.00		3,200.00	470.00	2,730.00
CONTRIBUTION TO SENIOR CITIZENS	28-370- 2	250.00	250.00		250.00		250.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS WITHIN "CAPS"-(CONTINUED)		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
UNCLASSIFIED:							
TELEPHONE	31-440- 2	3,000.00	3,000.00		3,000.00	2,328.56	671.44
EMERGENCY - PREPARATION AND REVISION OF GENERAL PERMANENT ORDINANCES OF THE BOROUGH	31-441- 2			17,500.00	17,500.00	17,500.00	
TOTAL OPERATIONS (ITEMS 8(A)) WITHIN"CAPS"	34-199	378,500.00	368,600.00	17,500.00	386,100.00	261,259.52	84,840.48
B. CONTINGENT	35-470 2	5,000.00	5,000.00	XXXXXXXXXXXX	5,000.00	2,270.00	2,730.00
TOTAL OPERATIONS INCLUDING CONTINGENT- WITHIN "CAPS"	34-201	383,500.00	373,600.00	17,500.00	391,100.00	263,529.52	87,570.48
DETAIL:							
SALARIES & WAGES	34-201- 1	61,700.00	56,950.00		55,950.00	55,850.00	100.00
OTHER EXPENSES (INCLUDING CONTINGENT)	34-201- 2	321,800.00	316,650.00	17,500.00	335,150.00	207,679.52	87,470.48

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
(E) DEFERRED CHARGES AND STATUTORY EXPENDITURES- MUNICIPAL WITHIN "CAPS"	XXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
(1) DEFERRED CHARGES	XXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXXXXXX
PAYMENT OF PRIOR YEARS BILLS:		40.00		XXXXXXXXXX			XXXXXXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
(E) DEFERRED CHARGES AND OTHER STATUTORY EXPENDITURES- MUNICIPAL WITHIN "CAPS" (CONTINUED)	XXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX		XXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
CONTRIBUTION TO:							
SOCIAL SECURITY SYSTEM (O.A.S.I.)	36-472- 2	5,000.00	4,965.00		4,965.00	4,644.24	320.76
PUBLIC EMPLOYEES RETIREMENT SYSTEM	36-475- 2	4,726.00	4,685.00		4,685.00	4,685.00	
TOTAL DEFERRED CHARGED & STATUTORY EXPENDITURES-MUNICIPAL WITHIN "CAPS"	34-209	9,766.00	9,650.00		9,650.00	9,329.24	320.76
(G) CASH DEFICIT OF PRECEDING YEAR	46-885						
(H-1) TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"	34-299	393,266.00	383,250.00	17,500.00	400,750.00	272,858.76	87,891.24

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS - EXCLUDED FROM "CAPS"		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
TOTAL OTHER OPERATIONS - EXCLUDED FROM "CAPS"	34-300						

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
(A) OPERATIONS - EXCLUDED FROM "CAPS" (CONTINUED)		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	XXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
POLICE SERVICES - FRANKLIN TOWNSHIP							
Other Expenses	42-240- 2	42,400.00	41,600.00		41,600.00	32,462.50	9,137.50
TOTAL INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	42-999	42,400.00	41,600.00		41,600.00	32,462.50	9,137.50

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (E) DEFERRED CHARGES - MUNICIPAL - EXCLUDED FROM "CAPS"	"FCOA"	APPROPRIATED				EXPENDED 2016	
		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
(1) DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
EMERGENCY AUTHORIZATIONS	46-870- 2			XXXXXXXXXX			XXXXXXXXXX
SPECIAL EMERGENCY AUTHORIZATIONS- 5 YEARS (N.J.S.A. 40A:4-55)	46-875- 2	3,500.00		XXXXXXXXXX			XXXXXXXXXX
SPECIAL EMERGENCY AUTHORIZATIONS- 3 YEARS (N.J.S.A. 40A:4-55.1 & 40A:4-55.13)	46-871- 2			XXXXXXXXXX			XXXXXXXXXX
DEFERRED CHARGES TO FUTURE TAXATION UNFUNDED:				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
TOTAL DEFERRED CHARGES - MUNICIPAL - EXCLUDED FROM "CAPS"	46-999	3,500.00		XXXXXXXXXX			XXXXXXXXXX
(F) JUDGMENTS (N.J.S.A. 40A:4-45.3CC)	37-480- 2						
(N) TRANSFERRED TO BOARD OF EDUCATION FOR USE OF LOCAL SCHOOLS (N.J.S.A. 40:48-17.1 & 17.3)	29-405- 2			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(G) WITH PRIOR CONSENT OF LOCAL FINANCE BOARD: CASH DEFICIT OF PRECEDING YEAR	46-885- 2			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(H-2) TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	34-309	224,900.00	867,060.20		867,060.20	757,922.70	109,137.50

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	"FCOA"	APPROPRIATED				EXPENDED 2016	
		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
FOR LOCAL DISTRICT SCHOOL PURPOSES- EXCLUDED FROM "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) TYPE 1 DISTRICT SCHOOL DEBT SERVICE	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
PAYMENT OF BOND PRINCIPAL	48-920- 2						XXXXXXXXXX
PAYMENT OF BOND ANTICIPATION NOTES	48-925- 2						XXXXXXXXXX
INTEREST ON BONDS	48-930- 2						XXXXXXXXXX
INTEREST ON NOTES	48-935- 2						XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
TOTAL OF TYPE 1 DISTRICT SCHOOL DEBT SERVICE EXCLUDED FROM "CAPS"	48-999						XXXXXXXXXX
(J) DEFERRED CHARGES AND STAT. EXPENDITURES LOCAL SCHOOL-EXCLUDED FROM "CAPS"	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
EMERGENCY AUTHORIZATION-SCHOOLS	29-406			XXXXXXXXXX			XXXXXXXXXX
CAPITAL PROJECT FOR LAND,BUILD.OR EQUIP. N.J.S.A.18A:22-20	29-407						XXXXXXXXXX
TOTAL OF DEFER. CHARGES & STATUTORY. EXPEND- DITURES-LOCAL SCHOOL-EXCLUDED FROM "CAPS"	29-409						XXXXXXXXXX
(K) TOTAL MUNICIPAL. APPROP. FOR LOCAL DISTRICT SCHOOL PURPOSES (ITEMS (1) AND (J))-EXCLUDED FROM "CAPS"	29-410						XXXXXXXXXX
(O) TOTAL GENERAL APPROPRIATIONS - EXCLUDED FROM "CAPS"	34-399	224,900.00	867,060.20		867,060.20	757,922.70	109,137.50
(L) SUBTOTAL GENERAL APPROPRIATIONS {ITEMS (H-1) AND (O)}	34-400	618,166.00	1,250,310.20	17,500.00	1,267,810.20	1,030,781.46	197,028.74
(M) RESERVE FOR UNCOLLECTED TAXES	50-899- 2	95,000.00	95,000.00	XXXXXXXXXX	95,000.00	95,000.00	XXXXXXXXXX
9. TOTAL GENERAL APPROPRIATIONS	34-499	713,166.00	1,345,310.20	17,500.00	1,362,810.20	1,125,781.46	197,028.74

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		APPROPRIATED				EXPENDED 2016	
		FOR 2017	FOR 2016	FOR 2016 BY EMERGENCY APPROPRIATION	TOTAL FOR 2016 AS MODIFIED BY ALL TRANSFERS	PAID OR CHARGED	RESERVED
SUMMARY OF APPROPRIATIONS							
(A) OPERATIONS :							
(a+b) WITHIN "CAPS" - INCLUDING CONTINGENT	34-299	383,500.00	373,600.00	17,500.00	391,100.00	263,529.52	87,570.48
STATUTORY EXPENDITURES	XXXXXX	9,726.00	9,650.00		9,650.00	9,329.24	320.76
(a) OPERATIONS - EXCLUDED FROM "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
OTHER OPERATIONS	34-300						
UNIFORM CONSTRUCTION CODE	22-999						
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	42-999	42,400.00	41,600.00		41,600.00	32,462.50	9,137.50
ADDITIONAL APPROPRIATIONS OFFSET BY REVs.	34-303						
PUBLIC & PRIVATE PROGS. OFFSET BY REVs.	40-999	85,000.00	725,460.20		725,460.20	725,460.20	
TOTAL OPERATIONS - EXCLUDED FROM "CAPS"	34-305	127,400.00	767,060.20		767,060.20	757,922.70	9,137.50
(C) CAPITAL IMPROVEMENTS	44-999	94,000.00	100,000.00		100,000.00		100,000.00
(D) MUNICIPAL DEBT SERVICE	45-999						XXXXXXXXXX
(E) TOTAL DEFERRED CHARGES (SHEET 18+28)	46-999	3,540.00					XXXXXXXXXX
(F) JUDGMENTS	37-480						
(G) CASH DEFICIT - WITH PRIOR CONSENT OF LFB	46-885						XXXXXXXXXX
(K) LOCAL DISTRICT SCHOOL PURPOSES	29-410						XXXXXXXXXX
(N) TRANSFERRED TO BOARD OF EDUCATION	29-405			XXXXXXXXXX			XXXXXXXXXX
(M) RESERVE FOR UNCOLLECTED TAXES	50-899	95,000.00	95,000.00	XXXXXXXXXX	95,000.00	95,000.00	XXXXXXXXXX
TOTAL GENERAL APPROPRIATION	34-499	713,166.00	1,345,310.20	17,500.00	1,362,810.20	1,125,781.46	197,028.74

DEDICATED ASSESSMENT BUDGET

UTILITY

14. DEDICATED REVENUES FROM	ANTICIPATED		Realized in Cash in 2016
	2017	2016	
ASSESSMENT CASH			
DEFICIT (_____ UTILITY BUDGET)			
TOTAL _____ UTILITY ASSESSMENT REVENUES			
15. APPROPRIATIONS FOR ASSESSMENT DEBT	APPROPRIATED		Expended 2016 Paid or Charged
	2017	2016	
PAYMENT OF BOND PRINCIPAL			
PAYMENT OF BOND ANTICIPATION NOTES			
TOTAL _____ UTILITY ASSESSMENT APPROPRIATIONS			

Dedication by Rider - (N.J.S.40:-39) " The dedicated revenues anticipated during the year 2017 from Animal Control, State or Federal Aid for Maintenance of Libraries, Bequest, Escheats; Federal Grant; Construction Code Fees Due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees-Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2016

ASSETS		
Cash and Investments	1110100	\$955,407.07
Due From State of New Jersey (c. 20, P.L. 1971)	1111000	639.73
Grants Receivable	1110200	
Receivables with Offsetting Reserves:	xxxxxxx	xxxxxxxxxxx
Taxes Receivables	1110300	41,701.05
Tax Title Liens Receivable	1110400	7,254.37
Property Acquired by Tax Title Lien Liquidation	1110500	
Other Receivables	1110600	469.06
Deferred Charges Required to be in 2017 Budget	1110700	17,500.00
Deferred Charges Required to be in Budgets Subsequent to 2017	1110800	
TOTAL ASSETS	1110900	\$1,022,971.28
LIABILITIES, RESERVES AND SURPLUS		
*Cash Liabilities	2110100	\$316,578.38
Reserves for Receivables	2110200	49,424.48
Surplus	2110300	656,968.42
TOTAL LIABILITIES, RESERVES and SURPLUS		\$1,022,971.28

School Tax Levy Unpaid	2220100	\$4,287.00
Less: School Tax Deferred	2110200	
*Balance Included in Above "Cash Liabilities"	2220300	\$4,287.00

**COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS
AND CHANGE IN CURRENT SURPLUS**

		2016	2015
Surplus Balance, January 1st	2310100	\$698,125.36	\$628,011.70
Current Revenue on a Cash Basis: Current Taxes			
*(Percentage collected: 2016 97.06% 2015 98.35%)	2310200	1,392,434.74	1,381,830.44
Delinquent Taxes	2310300	19,045.25	15,915.43
Other Revenues and Additions to Income	2310400	871,316.98	209,005.46
TOTAL FUNDS	2310500	2,980,922.33	2,234,763.03
EXPENDITURES AND TAX REQUIREMENTS:			
Municipal Appropriations	2310600	1,227,810.20	456,923.20
School Taxes (including Local and Regional)	2310700	899,549.00	869,215.00
County Taxes (including Added Tax Amounts)	2310800	212,142.61	210,499.47
Municipal Open Space Taxes	2310900		
Other Expenditures and Deductions from Income	2311000	1,952.10	
Total Expenditures and Tax Requirements	2311100	2,341,453.91	1,536,637.67
LESS: Expenditures to be Raised by Future Taxes	2311200	17,500.00	
Total Adjusted Expenditures and Tax Requirements	2311300	2,323,953.91	1,536,637.67
Surplus Balance - December 31st	2311400	\$656,968.42	\$698,125.36

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2014 Budget

Surplus Balance December 31, 2016	2311500	\$656,968.42
Current Surplus Anticipated in - 2017 Budget	2311600	198,159.00
Surplus Balance Remaining	2311700	\$458,809.42

(Important: This appendix must be included in advertisement of budget.)

**2017
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4 It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
if no Capital Budget is included, check the reason why:

Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund,
Capital Line Items and Down Payments on Improvements.

 X No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi - year list of planned capital projects, including the current year.
Check appropriate box for numbers of years covered, including current year:

_____ 3 years. (Population under 10,000)

_____ 6 years. (Over 10,000 and all county governments)

_____ years. (Exceeding minimum time period)

_____ X Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting a capital improvement program.

NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM

**IT IS A REQUIREMENT THAT A PROJECTED CAPITAL IMPROVEMENT PROGRAM BE MADE PART OF THE 2017 MUNICIPAL BUDGET.
THE IMPROVEMENTS ARE ESTIMATED AND MAY BE ADJUSTED.**

COUNTY/MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	ANTICIPATED		REALIZED IN CASH IN 2016	APPROPRIATIONS	FCOA	APPROPRIATED		EXPENDED 2016				
		2017	2016				FOR 2017	FOR 2016	PAID OR CHARGED	RESERVED			
Amount To Be Raised By Taxation	54-190				Development of Lands for Recreation and Conservation:		XXXXXX	XXXXXX	XXXXXX	XXXXXX			
					Salaries & Wages	54-385-1							
Interest Income	54-113				Other Expenses	54-385-2							
					Maintenance of Lands for Recreation and Conservation:		XXXXXX	XXXXXX	XXXXXX	XXXXXX			
Reserve Funds:					Salaries & Wages	54-375-1							
					Other Expenses	54-375-2							
NOT APPLICABLE					Historic Preservation:		XXXXXX	XXXXXX	XXXXXX	XXXXXX			
					Salaries & Wages	54-176-1							
					Other Expenses	54-176-2							
Total Trust Fund Revenues:	54-299	0.00	0.00	0.00	Acquisition of Lands for Recreation and Conservation	54-915-2							
<p align="center">SUMMARY OF PROGRAM</p> <p>Year Referendum Passed/ Implemented _____ (Date)</p> <p>Rate Assessed: \$ _____</p> <p>Total Tax Collected to date: \$ _____</p> <p>Total Expended to date: \$ _____</p> <p>Total Acreage Preserved to date: _____ (Acres)</p> <p>Recreation land preserved: _____ (Acres)</p> <p>Farmland Preserved: _____ (Acres)</p>					Acquisition of Farmland	54-916-2							
					Down Payment on Improvements	54-902-2							
					Debt Service:		XXXXXX	XXXXXX	XXXXXX	XXXXXX			
					Payment of Bond Principal	54-920-2				XXXXXX			
					Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXX			
					Interest on Bonds	54-930-2				XXXXXX			
					Interest on Notes	54-935-2				XXXXXX			
					Reserve for Future Use	54-950-2							
					Total Trust Fund Appropriations	54-499				0.00	0.00	0.00	0.00

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Borough of Millstone

Year Ending: December 31, 2016

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et. seq. Please identify each change order by name of project.

- 1.
- 2.
- 3.
- 4.

For each change order listed above, submit with introduced budget a copy of governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C.. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding 20 percent threshold for the year indicated above please check here and certify below.

Date

Clerk of Governing Body