

**BOROUGH OF MILLSTONE**  
**BOROUGH COUNCIL REGULAR MEETING AGENDA**  
**May 21, 2007**

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**TIME:**

**CALL TO ORDER – OPENING STATEMENT:** The regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

**PLEDGE TO THE FLAG:**

**ROLL CALL:** Councilman Joe Dempster  
Councilwoman Carol Halm  
Councilman Norman Hewitt  
Councilwoman Donna Lucash  
Councilman Robert McCarthy  
Councilman William Poch  
Mayor Raymond Heck

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**MINUTES:**

**REPORTS:**

- Assessor
- Clerk
- Emergency Management
- Finance
- Historic Commission
- Millstone Valley Fire Department
- Recreation Commission
- State Police
- Tax Collection – April 2007 report (attached)

**PRESENTATION OF BILLS FOR PAYMENT:**

**COUNCIL REPORTS:**

- Buildings and Grounds
- Planning Board
- Traffic and Roads

**MAYOR'S REPORT**

**MEETING OPEN TO THE PUBLIC:**

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

**OLD BUSINESS:**

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- Second Reading/Adoption of **Ordinance 2007-002: AN ORDINANCE PROVIDING FOR ALTERNATES ON THE HISTORIC DISTRICT COMMISSION AND AMENDING THE DEVELOPMENT ORDINANCE OF THE BOROUGH OF MILLSTONE, SOMERSET COUNTY, NEW JERSEY**

(This ordinance was originally scheduled for public hearing on April 16, 2007. It was tabled due to May 21, 2007 due to the flood situation)

- Second Reading/Adoption of **ORDINANCE NO. 2007-003: ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK WHEN THE COLA IS EQUAL TO OR LESS THAN 2.5% (N.J.S.A. 40A:4-45.14)**
- Second Reading/Adoption of **ORDINANCE NO. 2007-004: AN ORDINANCE ESTABLISHING AN OPEN SPACE TRUST FUND IN THE BOROUGH OF MILLSTONE, COUNTY OF SOMERSET, STATE OF NEW JERSEY**
- Second Reading/Adoption of **ORDINANCE NO. 2007-005: AN ORDINANCE TO CREATE THE POSITION OF MUNICIPAL HOUSING LIAISON FOR THE PURPOSE OF ADMINISTERING THE BOROUGH OF MILLSTONE'S AFFORDABLE HOUSING PROGRAM PURSUANT TO THE FAIR HOUSING ACT.**

**NEW BUSINESS:**

- Resolution to refund Tax overpayments

**WHEREAS**, there appears on the book of the Tax Collector of Revenue taxes to be refunded as per schedule; and

<b>BLOCK</b>	<b>LOT</b>	<b>NAME</b>	<b>REASON</b>	<b>AMOUNT</b>
50	18.03	First American Escrow Reporting DFW 4-3 1 First American Way Westlake, TX 76262	Should be Millstone Twp.	\$1,673.05

**WHEREAS**, refunds are to be made to the persons who have made these overpayments;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Chief Financial Officer of the Borough of Millstone, Somerset County, is hereby authorized to draw check in the amount covering the overpayment.

- Appointment of Patricia Morris and Mat Deneen to Historic Commission

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				Term Start	Term End	Term Length
Historic Commission	Honora	Bertelsen	Member	1/1/2004	12/31/2007	4
Historic Commission	William	Buczek	Alternate	1/1/2006	12/31/2007	2
Historic Commission	Matt	Denne	Alternate	1/1/2007	12/31/2008	2
Historic Commission	Hazel	Dickinson	Member	1/1/2004	12/31/2007	4
Historic Commission	Harold	Heinhold	Vice Chair	1/1/2005	12/31/2008	4
Historic Commission	Portia	Orton	Chair	1/1/2004	12/31/2007	4
Historic Commission	Courtney	Pierrot	Member	1/1/2005	12/31/2008	4
Historic Commission	Robbi	Urm	Secretary	1/1/2004	12/31/2007	4

- Discussion - Traffic Speed Cone on Main St and Old Amwell Rd.
- Discussion – Traffic speed on Main Street
- Discussion - County Recycling Bills.

The following is an excerpt from an email I received from Ken Wedeen of the Somerset County Planning Board:

*Dear Mr. Bonin:*

*I reviewed the official 2000 census population data which revealed that there were officially 173 housing units in Millstone Borough based on the 2000 census.*

*I checked the Planning Board tracking of municipal co's and demolitions that we received from the municipalities monthly. After checking my own information for 2000-2006, Millstone Borough had neither recorded new certificates of occupancy issued nor any demolition permits issued during that time period.*

*I also checked the NJ Department of Community Affairs Construction Reporter from 2000 – 2006 and that resource is maintained by the state also noted no CO's nor any demolition permits being issued for residential housing units in Millstone Borough.*

*If you have any additional questions about the total number of residential housing units in Millstone Borough please contact me at voice 908 231-7021 or at [wedeen@co.somerset.nj.us](mailto:wedeen@co.somerset.nj.us).*

*Sincerely,*

*Kenneth Wedeen, AICP/P.P, Principal Planner  
Somerset County Planning Board  
20 Grove Street  
Somerville, NJ 08876  
v. 908 231-7021  
f. 908 707-1749  
[wedeen@co.somerset.nj.us](mailto:wedeen@co.somerset.nj.us).*

**EXECUTIVE SESSION (if necessary):**

**WHEREAS**, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

**WHEREAS**, the “Sunshine Law” requires that a closed session be authorized by Resolution;

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**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

**BE IT FURTHER RESOLVED**, that the meeting shall be adjourned at the end of the closed session; and

**BE IT FURTHER RESOLVED**, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
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**ADJOURNMENT:**

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**MILLSTONE BOROUGH**  
**Report of Current Month's**  
**Receipts**  
**MONTH ENDING APRIL 2007**

	YTD Thru Last Month	Current Month	Year To Date
Current Year Taxes		34,886.87	274,994.86
Prior Year Taxes		0.00	2,535.81
2008 Prepaid Taxes		0.00	0.00
Tax Title Liens		0.00	0.00
Interest & Costs		24.43	189.48
6% Penalty		0.00	0.00
Misc. Revenue (Bad Ck)		0.00	0.00
(Copies) Tax Searches		0.00	0.00
Sub Total		34,911.30	277,720.15
Interest Earned		0.00	0.00
Total		34,911.30	277,720.15
2007 Prepaid Taxes		0.00	0.00
Adj. Prior Mo. Report		0.00	0.00
Percent Collected to Date - Current Year			56.00%

Respectfully Submitted - 05/21/07  
Diane Wynn, CTC  
Tax Collector